



415 Ethel Ave SE
Grand Rapids MI 49506
616.451.3025

ECA Board Meeting
December 12, 2022 @ 6-7pm
Hybrid - ECA Office & Zoom
<https://us02web.zoom.us/j/83901582783>

Meeting ID: 839 0158 2783

Passcode: 657480

One tap mobile

+13017158592,,83901582783#,,,,*657480# US (Washington DC)

+13126266799,,83901582783#,,,,*657480# US (Chicago)

Agenda

- 1) **Welcome & Call to Order (President, 2 min.)**
 - a) in attendance: jean, dakota, staci, jonathan, mike, gavin, liz, rion, steven, derek
- 2) **Approval of the [Agenda](#) & [Minutes](#) (2 min.)**
 - a) motion to approve by steven, jonathan seconds
- 3) **Hiring Update (President, 5 min)**
 - a) several successful interviews with one applicant needing to be rescheduled
 - b) some technical difficulties
 - c) staci suggested having a scale to score applicants post-interview; some examples will be provided
- 4) **[Third Party Management](#) (President 2 min.)**
 - a) dakota spoke with Urban Pharm and we are locking in a 6% fee (decrease from initial 8-10% quote) - snow & lawn not included
 - b) the executive team has approved going forward with their snow removal program at \$500 for the season with an additional \$27 per visit after 15 visits
 - i) we will need to look into snow removal for under 3" to avoid fines
- 5) **Board Election and Departure(s) (President, 5 min)**
 - a) Derek Neal has submitted an application for the board
 - i) motion to approve by gavin, seconded by rion
 - ii) unanimously approved
 - b) Christian is ending his term on the board early
- 6) **[Financial Report \(Treasurer, 2 min.\)](#)**

Budget Notes:

- According to the October [Financial Statement](#), there is a net revenue of **(\$381.98)** (compared to \$2,584.38 in October and \$3,347.84 at this same time last year) as of November 30, 2022. There is a cash balance in the bank accounts totalling \$92,009.82 (compared to \$88,749.35 in November) as of December 8, 2022.
- **Cash from Streetfair has not yet been deposited.**

Financial Highlights as of November 13, 2022:

	2022 Actual	2022 Budget	2021 Actual	2021 Budget	2020 Actual	2020 Budget
Gross Revenue	\$84,897.12	\$98,200.00	\$99,382.05	\$109,306.00	\$82,982.93	\$113,611.62
Gross Expenses	\$61,065.09	\$111,526.67	\$87,412.05	\$131,074.27	\$99,072.23	\$127,715.00
Total Net Revenue	\$23,832.03	(\$13,326.67)	\$11,970.00	(\$21,768.27)	(\$16,089.30)	(\$14,103.38)

Account Balances as of November 13, 2022:

Checking:	\$16,727.67
Savings:	\$56,709.65
PayPal:	\$1,1611.34

Building (New):	\$9,158.85
Sponsorships (New):	\$7,802.31
TOTAL:	\$92,009.82

7) Committee Updates (2 min. ea.)

- Executive Committee (Rion)
 - approved snow removal
- Bricks & Mortar (Christian/Liz)
 - n/a
- Communications (Rion/Steven)
 - n/a
- Events (Pamela/Jean)
 - planning is starting for the annual meeting / pancake breakfast
- Garden (Mike/Gavin)
 - n/a
- Uptown (Dakota)
 - great turnout for shop hop
 - thanks to jean & mike for helping with volunteers & hot chocolate
- EBA (Steven)
 - meeting on dec 14

8) Board Recruitment (Full Board, 5 min)

- a) flyers will be printed soon
- b) next access will feature board elections prominently
- c) looking for contacts at grps & calvin church to distribute info

9) Other Business/Action Items (2 min.)

10) Adjournment

- a) 6:49pm

Next Meeting Date: January 9 @ 6pm